



**Junta de  
Castilla y León**

Consejería de Educación  
Dirección General de Formación  
Profesional e Innovación Educativa

**PRUEBAS DE ACCESO A CICLOS FORMATIVOS DE GRADO SUPERIOR**  
**Convocatoria de 23 de junio (Orden de 14 de marzo de 2003, B.O.C. y L. 8 de abril)**  
**PARTE GENERAL. OPCIÓN: TODAS**

**EJERCICIO DE LENGUA EXTRANJERA: INGLÉS**

**YOUR FIRST JOB INTERVIEW**

Everyone has experience, it's just that- if you've never worked for money - you have no work experience. That said, anyone who has not yet entered the job market full-time is strongly encouraged to get all the experience they can in temporary and summer jobs. You may think that a summer spent working in a beach bar is of little relevance to your chosen profession but it gives you experience handling money, working in a team and satisfying customers. It also suggests that you thought it was important to earn your own money even while you were in full-time education ( rather than just **sponging off** you parents ). Any work experience is better than none. Remember that in most English-speaking countries someone who has never worked by the age of twenty-five is considered unemployable!

Unfortunately, those academic qualifications that you worked so hard to get **are worth** comparatively **little** in the "real world". Just because someone is good at exams doesn't mean they'll be a good worker - and interviewers know it. What the interviewer wants to know is "How can I be sure that you are efficient?", "Are you good at solving practical problems?", "Do you have a mature attitude to work?" and "How do I know that you are manageable?". Many questions in an interview might appear to have a "Yes/No" answer. You should view each question as an opportunity to sell yourself with relevant additional information. Don't wait each time for the interviewer to say "Can you give me an example?".

The secret to success in you first interview is to be able to demonstrate how your non-professional experiences equip you for the job. The interviewer must be convinced that you will be a problem-solver ( not a problem creator ). Pause before answering any question: the interviewer will assume that - at your **tender** age - you are energetic, s/he wants to know if you are thoughtful and analytical ( rather than impulsive).

How well do you **cope with** criticism? There is nothing worse than a young recent employee who questions every instruction s/he is given. You should ask about the established procedure but stop yourself before asking, "Why do I have to do it that way?" Once you've done it the way you've been told you can suggest improvements. "At work you are paid to do the job the way your employer wants it done. Once I've learned the established method, I will be in a reasonable position to suggest any improvements that I may have thought of. First I have to learn the job".

**To sponge off s.o.** - ( colloquial ) be a parasite on, depend on

**To be worth little.**- have a low value

**Tender.**- ( in this context ) young, youthful

**To cope with.**- deal with, handle, receive

(Think in English nº 48)



**DATOS DEL ASPIRANTE**

**APELLIDOS:**

**NOMBRE:**

**DNI:**

**Instituto de Educación Secundaria:**

**EJERCICIO DE LENGUA EXTRANJERA: INGLÉS (Continuación)**

**I. IN YOUR OWN WORDS AND USING IDEAS IN THE TEXT, ANSWER THE FOLLOWING QUESTIONS:**

a) In what way is it suggested that summer jobs can contribute to your chosen profession?

b) What qualities do you need to succeed in an interview?

c) Why does the writer suggest a recent employee shouldn't ask too many questions at work?

**II. FIND WORDS OR PHRASES IN THE TEXT THAT MEANS**

- group ( paragraph I )

- controllable ( paragraph II )

- finding a solution ( paragraph II )

- reflective ( paragraph III )

**III. WRITE THE FOLLOWING IN INDIRECT SPEECH**

a) "How can I be sure that you are efficient?" the interviewer wanted to know.

b) "Do you have a mature attitude to work" he asked him.



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**IV. TRANSFORM INTO PASSIVE**

a) A summer job gives you experience.

Experience.....

b) Employees should receive equal treatment by employers.

Employers.....

**V. WRITE THE CORRECT CONDITIONAL**

a) Someone who has never worked by the age of twenty-five is considered unemployable.

If you.....

b) In my opinion, you should view each question as an opportunity to sell yourself with relevant additional information.

If I .....

**VI. WRITE A COMPOSITION ON ONE OF THE FOLLOWING (80 WORDS)**

a) My first work experience.

b) What kind of job would you like to do? How is it valued by society?

c) Imagine you are an interviewer. Write a description of the person you have just interviewed and include the impression s/he made.



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### CRITERIOS DE EVALUACIÓN Y CALIFICACIÓN

- Con esta prueba se pretende evaluar la capacidad de comprensión y expresión escrita en inglés.
- El conjunto de la prueba tendrá un valor máximo de 10 puntos distribuidos de la siguiente manera:
  - Las preguntas relativas a la comprensión del texto (Apartado I) se valorarán hasta un máximo del 30%. En esta sección debe tenerse en cuenta la adecuación de las respuestas al contenido del texto. El alumno deberá responder con sus propias palabras evitando copiar literalmente para poder valorar su léxico.
  - El Apartado II, que contempla aspectos léxicos, se valorará hasta un máximo del 10%.
  - Los Apartados III, IV, y V, que contemplan aspectos gramaticales, se valorarán hasta un máximo del 30%.
  - El Apartado VI, que se centra en la expresión escrita se valorará hasta un 30%. Esta sección evalúa la madurez en la expresión, la corrección ortográfica, morfológica y sintáctica. La redacción debe tener las dimensiones propuestas.